



The Canadian Association of Principals 2017-2018 Student Leadership Award

The Canadian Association of Principals are proud to sponsor the CAP Student Leadership Award. The purpose of this award is to afford principals the opportunity to recognize one of their student leaders and to enter that student as a nominee for a national scholarship. Nationally, the Canadian Association of Principals will administer the scholarship program.

The CAP Student Leadership Award is designed to provide the broadest possible base upon which to evaluate candidates. For the 2017-2018 program, twelve scholarships of \$250.00 each will be awarded. (One scholarship per CAP provincial/territorial affiliate) Only students graduating in the final year of high school from a Canadian High School are eligible for nomination.

Each school that wishes to participate in the scholarship program is asked to nominate one student leader who has demonstrated outstanding leadership. Nominees should be in the top 20% of their class. Nominations are not based on need. The method of selection of the principal's nominee is a local decision. To assist you with your selection, you may use an existing scholarship committee or convene a committee similar to what may be used for other award programs.

Each nominee must complete the questionnaire following these instructions. Advisors should aid students in filling out the questionnaire and in furnishing and verifying entries that are part of the student's official school records.

Criteria for Selection: (100 possible points)

1. Leadership in school activities (1 to max. of 25 points)
2. Leadership in the community (1 to max. of 25 points)
3. Academic achievement (1 to max. of 20 points)
4. Essay (1 to max. of 20 points)
5. Recognition, awards, honours and scholarships (1 to max. of 10 points)

Please enclose a copy of the Secondary School Record (transcript form) to be filled out by the school and returned together with the Scholarship Selection Questionnaire. The school may substitute its own official copy of the student's transcript (record of marks). Please send the material to the CAP Student Leadership Award Program at your provincial principal association's address (list of provincial addresses following). We emphasize that all materials must be submitted together, and postmarked by March 1, 2018. Incomplete materials will not be returned or considered.

Winners of the CAP Student Leadership Award will be selected in May and the winners and their school principals will be notified in June.



The Canadian Association of Principals Student Leadership Award

LEADERSHIP AWARD SELECTION QUESTIONNAIRE

Congratulations on the honour of being nominated for the Student Leadership Award. Effective 2017, twelve scholarships of \$250.00 each will be awarded (One scholarship per CAP provincial/territorial affiliate). The CAP Selection Questionnaire is designed to obtain information about your activities in secondary school. This information will assist the selection committee in selecting finalists. The committee will evaluate you based only on what is written on the application. Your answers must be factual; you should be prepared to substantiate any response should the selection committee ask you to do so. It is understood that an advisor is to participate in the preparation of your questionnaire in order to assist you and to furnish and verify entries that are part of your official school record.

POSTMARK DEADLINE: MARCH 1, 2018

General instructions: Answer all the questions to the best of your ability and follow the instructions completely. Be careful not to duplicate your responses. The selection of leadership award recipients will be influenced by the completeness of replies, neatness, and legibility. Please type or print, using black ink. The application must be submitted on this form with the transcript or secondary school record attached. Complete all the questions; entering 'nil' if no other response is appropriate. It is suggested that each nominee retain a copy of his or her questionnaire. The school should prepare the Secondary School Record transcript form. (Note: The school may substitute its own official copy of the nominee's transcript.) The nominee and the school principal must sign the questionnaire.

1. ADMINISTRATIVE INFORMATION

Last Name:

First Name:

Middle Initial:

Home Street Address:

City:

Province:

Postal Code:

Home Phone Number:

Secondary School Name:

Secondary School Street Address:

City:

Province:

Postal Code:

School Phone Number:

Principal's Name:

When you have completed this questionnaire, please review it to make sure you have answered all questions accurately and completely, and obtained the proper signature. Retain a copy for your records and return the form, postmarked no later than March 1, 2018 to:

CAP Student Leadership Award Program
To your PROVINCIAL PRINCIPAL ASSOCIATION ADDRESS (given at the end of this questionnaire)

Please note: Questionnaires postmarked after the deadline cannot be considered. To be considered, the questionnaire must be signed by the applicant and the school principal. ONLY ONE (1) APPLICATION MAY BE SUBMITTED PER SCHOOL. Be sure to enclose the student transcript or secondary school record.

Please indicate which statement best describes your graduating class, school and student body.

- Small: class size between 1-49 seniors
- Medium: class size between 50-99 seniors
- Large: class size between 100-199 seniors
- Very large: class size is 200+ seniors

2. STUDENT SCHOOL AND COMMUNITY ACTIVITIES

Please list your 'leadership experiences' according to the following sections. Consider such items as President, Vice-President, Secretary, Treasurer, Editor, Assistant Editor, Business Manager, Room Representative, Captain, Co-Captain, etc.

Grade 9 (if a 'high school' grade)

◆ Student Council

◆ Athletics

◆ Other School Activities: Yearbook, Newspaper, School Clubs (Science, Math, etc.)

◆ Outside of School, Community Involvement: (4H, Church, Youth Groups, etc.)

Grade 10

◆ Student Council

◆ Athletics

◆ Other School Activities: Yearbook, Newspaper, School Clubs (Science, Math, etc.)

◆ Outside of School, Community Involvement: (4H, Church, Youth Groups, etc.)

Grade 11

◆ Student Council

◆ Athletics

◆ Other School Activities: Yearbook, Newspaper, School Clubs (Science, Math, etc.)

◆ Outside of School, Community Involvement: (4H, Church, Youth Groups, etc.)

Grade 12

◆ Student Council

◆ Athletics

◆ Other School Activities: Yearbook, Newspaper, School Clubs (Science, Math, etc.)

◆ Outside of School, Community Involvement: (4H, Church, Youth Groups, etc.)

3. COLLEGE/UNIVERSITY AND CAREER PLANS

Anticipated undergraduate institution: _____

Anticipated undergraduate major: _____

Anticipated occupation/career: _____

4. SPECIAL RECOGNITION, AWARDS, HONOURS, SCHOLARSHIPS

Describe any special recognition, awards and/or honours and scholarship you may have received at the national, provincial or school level.

Special Recognition with dates:	
Awards and/or Honours with dates:	
Scholarships with dates:	

5. OPINION ON SPECIFIED TOPIC

Discuss the following in 250 words or less. ***Text in addition to this maximum will not be considered.*** A separate page may be attached to the questionnaire.

HOW HAVE YOU DEMONSTRATED YOUR LEADERSHIP ABILITIES TO FOSTER A SAFE AND HEALTHY LIFESTYLE IN YOUR SCHOOL AND COMMUNITY?

6. ADDITIONAL INFORMATION: if you wish to provide additional information (not already stated), please include here to a maximum of a hundred words.

7. REFERENCES (Please submit a maximum of two written references) *A separate page may be attached to the questionnaire*

8. ATTESTMENT AND RECOMMENDATION (must be completed for consideration)

I certify that my responses are true and factual:

Signature of Applicant: _____

Date: _____

I have reviewed the applicant's responses and certify that they are correct, in so far as the official school records indicate.

Name of Principal: _____

Signature of Principal: _____

Canadian Association of Principals

Board of Directors 2017 - 2018

Name	Address	Phone	Fax	Email
Northwest Territories – NTTA-SAC				
Lina Radziunas Yukon – AYSA	Holy Family Elementary School 55 Wann Road Whitehorse, YK Y1A 5X4	867-667-3500	867-667-3502	Lina.Radziunas@gov.yk.ca
Nunavut - NTA				
Mark Sylvestre Alberta – Alberta Teachers’ Association: Council for School Leadership (CSL)	St. Francis of Assisi 6614-129 Ave Edmonton, AB T5C1V7	780-476-7634 780-994-3738 (cell)		mark.sylvestre@ecsd.net
Carol Sarich Saskatchewan - SSBL	St. Luke School Saskatoon, SK	306-659-7371		casarich@gscs.sk.ca
Bruce Shamray Manitoba – COSL MTS	Chairperson, Council of School Leaders 204 – 2639 Portage Avenue Winnipeg, MB R3J 0P7	204-837-3044		cosl@mbteach.org
Jim Jordan English Schools in Quebec –AAESQ	Riverside School Board 7525, chemin de Chambly Saint-Hubert, QC J3Y0N7	450-672-4010 ext.5209		jjordan@rsb.qc.ca
Tami VanWart New Brunswick	Harrison Trimble High School 80 Echo Drive Moncton, NB E1C 3H8	506-856-3720 506-378- 4317(cell)	506-856-3480	Tami.VanWart@nbed.nb.ca
Brendan MacGillivray Nova Scotia NSSAA	Oldfield Consolidated Elementary 72 Halls Road Enfield, NS B2T 1C4			bmacgillivray@hrsb.ca
Terry MacIsaac Prince Edward Island PEIASA	PEIASA President Spring Park Elementary School Charlottetown, PE	902-368-6400 902-940-1698 (cell)	902-368-6419	tmmacisaac@edu.pe.ca

	C1A 3Z8			
Christina Pike Newfoundland NLTASAC	Macdonald Drive Junior High St. John's, NL A1A 2K9	709-753-8240		christinapike@nlesd.ca